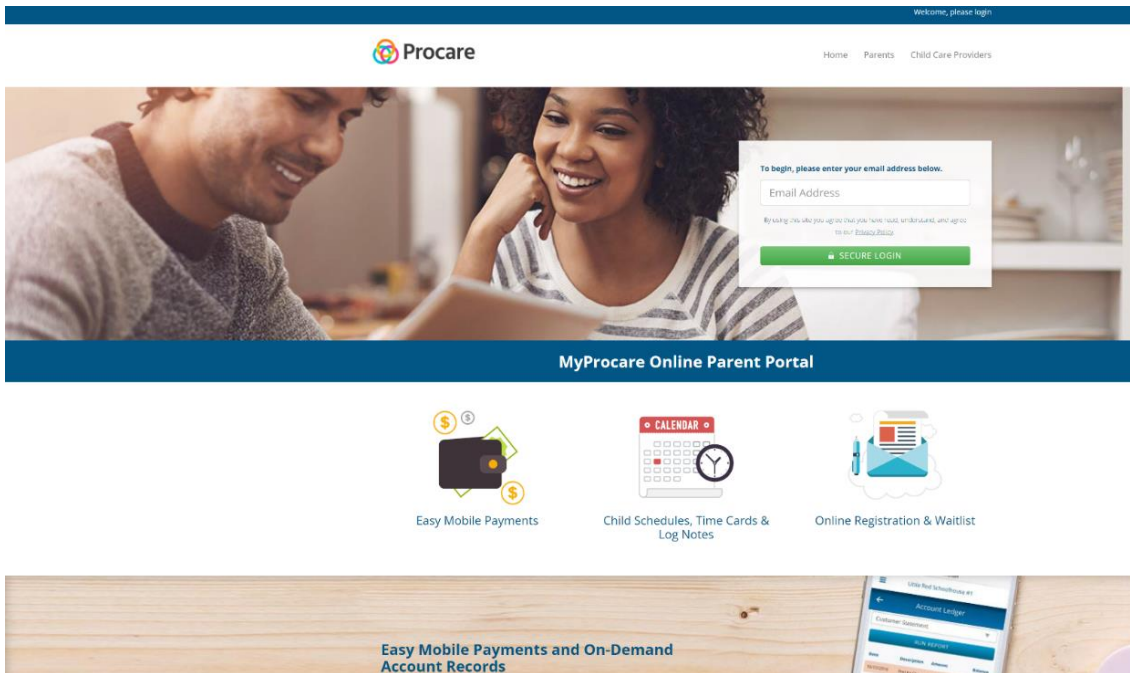


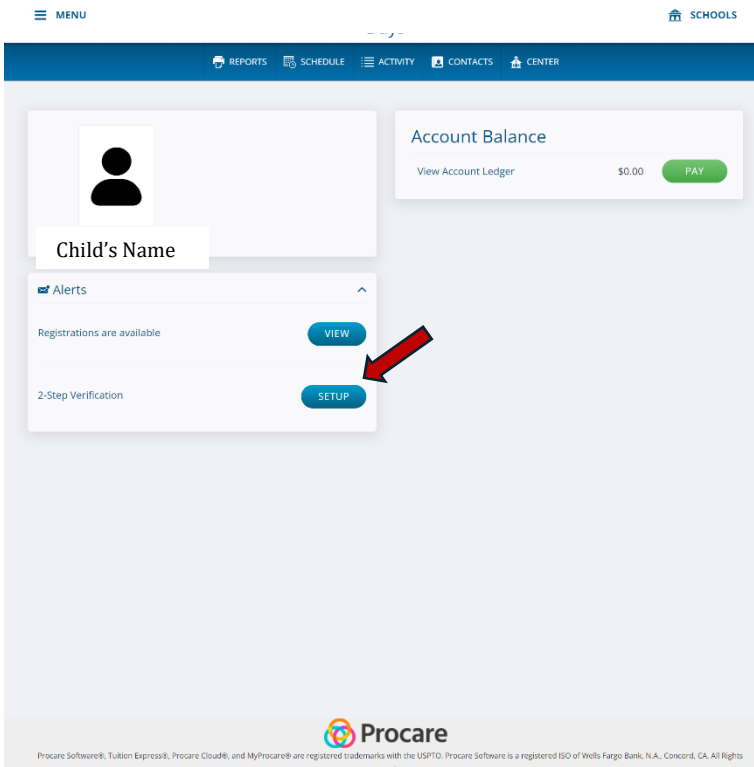
Instructions to Register for Summer Camp as an Existing Client

➔ Log in to your existing parent Procare account at: <https://www.myprocare.com/>

*** You may have to clear your computer cache, cookies and history to access site***



➔ Once you log into your account, select VIEW next to Registrations are available.



Re-Registration

There are open re-registrations available
To begin re-registration, please click the button below.

BEGIN RE-REGISTRATION >

➡ Register for the “2024 Summer Camp Registration” Summer Camp program and complete the additional required questions within the registration.

Select program(s)*
At least one program needs to be selected to proceed.

* Indicates Required Field
Filter Results

Program	Days	Times	Reg. Fee
Re-Registration 6-30-23 Re-Registration Run Dates: 6/30/2023 - No end date Age: Open to all	Mon Tue Wed Thu Fri	12:00 AM - 11:59 PM	None
2024 Summer Camp Registration 2024 Summer Camp Registration Run Dates: 6/30/2023 - No end date Age: 5 - 13 yrs	Mon Tue Wed Thu Fri	7:30 AM - 5:30 PM	None Per Child
Update Emergency Contacts Update Emergency Contacts Run Dates: 7/18/2023 - 6/21/2024 Age: Open to all	Every day	10:00 AM - 11:59 PM	None

< CANCEL AND RETURN TO ACCOUNT HOME REVIEW CHILD INFORMATION >

➡ Once your re-registration is accepted into the Procure system, you will be billed the \$50.00 registration fee and \$50.00 deposit for each week that you register for camp (per child) please note that the registration fee and deposits for each week is non-refundable and non-transferable.

You will be sent an email from Procure labeled “Document Request.” In that email it states any additional medical paperwork pertaining to your child if the documents on file are expired or will expire during camp, field trip permission form, SB Family Manual and our Behavior Modification Guidelines form. You will upload the documents to your Procure account.

Once we receive the registration fee, deposits for each week and all the required documents for summer camp, you will be emailed a “Welcome to Camp” email with your child’s start date to begin camp. If you do not receive a “Welcome to Camp” email, this means that your registration is still incomplete, and we still need fees or documents from you. Please reach out to the School-based Administration Assistant at: schoolbased@bbgc.org for any additional information or questions that you may have.

If you would like to add additional weeks of camp aside from what you registered for, you will need to submit a change of contract form to the School-based Administrating Office. They will inform you if space is available in the camp for your requested add.